

Beneficiary Advisory Council (BAC) Bylaws

Article I: Creation

The Nevada Medicaid Beneficiary Advisory Council (BAC) is created within the Nevada Health Authority pursuant to 42 CFR 431.12. This federal law requires all State Medicaid Agencies to establish a council made up of current and former Medicaid members, their family members, and caregivers to advise the State Medicaid agency on matters concerning policy development and the effective administration of the Medicaid program.

Article II: Purpose

The purpose of the BAC is to:

1. Advise the Medicaid Advisory Committee regarding their experience with the Nevada Medicaid program, or matters of concern related to policy development and matters related to the effective administration of the Nevada Medicaid program, including the ability of beneficiaries to access covered services to improve access to care, quality and health outcomes, and better promote health equity for Medicaid beneficiaries.

Article III: Membership

COMPOSTION

The BAC shall be comprised of the following members:

1. A member of the Nevada Medicaid Division's executive leadership
2. Individuals with Medicaid lived experience, defined as current or previous recipients of Medicaid or individuals with direct experience supporting recipients of Medicaid; in an amount equal to the number of individuals necessary to comprise a minimum of 25% of the total voting membership of, and who must concurrently serve on, the Division's Medicaid Advisory Committee:
 - a. At least two (2) current recipients of Nevada Medicaid
 - b. At least two individuals with Medicaid lived experience, including those who have previously received Medicaid benefits or have cared for individuals receiving Medicaid.

TERMS

1. BAC members will be appointed by the Director of the Nevada Health Authority to serve a term of 2 years, which may not be immediately followed by a consecutive term by the same member.
2. BAC members will be appointed on a rotating and continuing basis.

SELECTION

1. BAC members will be selected through an application process. This process will be posted publicly on the Beneficiary Advisory Council page [BAC](#)

MEMBERSHIP RESPONSIBILITIES

1. Participate in quarterly BAC meetings, either in person or virtually.
2. Participate in discussions and provide feedback regarding the impact of Medicaid policy and administration on Medicaid beneficiaries.
3. Put forth agenda items for discussion such as access to care, communication, and other issues impacting health outcomes.
4. Provide feedback for the Director of the Nevada Health Authority and the Administrator of the Nevada Medicaid Division from the perspective of the Medicaid beneficiary.
5. A number of BAC members equal to 25% of the Medicaid Advisory Committee (MAC) membership who will simultaneously serve on the MAC.

Article IV: Compensation

Except for those members of the BAC that are Medicaid recipients, members serve without compensation. If engaged in the business of the BAC, members are entitled to the per diem allowance and travel expenses provided for state officers and employees generally.

Members of the BAC who are recipients of Medicaid are entitled to receive compensation while engaged in the business of the BAC. These members will receive a stipend of \$75 per BAC meeting, and \$75 per MAC meeting for those members serving on both the BAC and the MAC.

Individual BAC members are responsible for reporting this stipend as income when filing their taxes. It is also important that BAC members ensure this stipend does not impact their eligibility for Medicaid and other means tested programs.